

## **THE ISLAND SCHOOL ANNUAL MEETING. April 18, 2018**

Board members present: Leslie Barrett, Skip Branin, Margo Freeman, Pat Jeffs, Mary Keevil and Chris Reecher.  
Special Attendee: Jean Thompson, Head of School

The meeting was called to order at 3:40 pm. A motion was made, seconded, and passed to amend the March minutes to note that the January board minutes had been approved.

### **NEW BUSINESS**

Word clarification on two of the bylaws was passed unanimously (see attached).

Barbara Wilson was nominated to serve on the board and was approved unanimously.

The slate of officer for 2018-19 are President Mary Keevil, Treasurer Skip Branin, and secretary Donna Lutton.

Head of School, Jean Thompson notified the board members of the upcoming deadlines for each board member to complete online training in compliance with the directives from the State of Florida.

### **TREASURERS REPORT – Skip Branin**

The Board of Directors of The Island School has determined that the school should maintain a Strategic Reserve Account that approximates one year of annual budgeted expenses. This account will be available to fund operating and capital expenses in case traditional sources of revenue (county FTE payments, annual giving, special events, Foundation grants, etc.) do not cover actual expenses. The account will be funded by restricted donations to the Strategic Reserve and operating surpluses. By majority vote, the Board of Directors must approve any withdrawals from the strategic reserve.

The operating summary for 7/01/2017 – 3/31/2018 was discussed (see attached). The budget summary for the 2018-19 school year was proposed. A motion was made to accept the budget, was seconded, and approved (see attached). Attached is the treasurer's 5-year budget projection for the school.

### **HEAD OF SCHOOL REPORT**

The lottery to fill the available class slots was held on April 4, 2018 at 3:30 pm. We have 10 new students, 4 on the waitlist and 2 more have picked up application paperwork. We are at full enrollment.

The enrollment for 2018-19 is as follows: **Kindergarten: 7 1<sup>st</sup> Grade: 13 2<sup>nd</sup> Grade: 10**  
**3<sup>rd</sup> Grade: 8 4<sup>th</sup> Grade: 10 5<sup>th</sup> Grade: 12**

We met our Matching Grant Challenge and also received our grant proposal from the Boca Grande Woman's Club for professional staff development and overnight field trips with older students.

There are four weeks of state assessment testing beginning April 24, 2018.

Upcoming events are TIS Art Show on April 18<sup>th</sup> through April 20<sup>th</sup>, Mother's Day Tea on May 11<sup>th</sup>, field trip to Ringling Museum on May 22<sup>nd</sup>, Spring Show and graduation on May 30<sup>th</sup>, and Kids Classic Tarpon Tournament on June 2<sup>nd</sup>.

### **PRESIDENT'S REPORT**

Mary applauded all the fine thing Jean and her team have done this past year. She thanked retiring board member Pat Jeffs for her tenure on the board (2 three-year terms).

The proposed TIS Board meetings for the next year are as follows:

November 8, 2018  
December 12, 2018  
January 17, 2019  
February 14, 2019  
March 14, 2019  
April 18, 2019

All meetings are on Thursday at 3:30 pm at the school and are open to the public. The meeting was adjourned at 5:10 pm.

Respectfully submitted by Acting Secretary, Patt Jeffs.