

The Island School Boca Grande, FL Board Meeting Minutes  
April 16, 2020  
**Annual Meeting**

**Members In Attendance:** (meeting was held virtually via Zoom due to COVID 19 restrictions) Mary Keevil, Skip Branin, Donna Lutton, Barbara Wilson, Margo Freeman, Chris Reecher, Sue Heldrich, Lisa Erdekian, Liz Verney, Leslie Barrett

**Special Attendee:** Jean Thompson, Head of School

The meeting was called to order at 3:35PM.

The motion was made to waive the reading of the minutes of the previous meeting. The motion carried.

**Nominations of Board Members:** There are no new members coming on the Board this year. Existing Board members, Margo Freeman, Sue Heldrich and Chris Reecher, are up for re-election of their second term.

The terms of existing Executive Board members, Mary Keevil-President, Skip Branin-Treasurer, Donna Lutton-Secretary are also up.

The motion was made to extend their service. The motion was voted on and passed.

**Treasurer's Report:** Mr. Branin reviewed the 2020-2021 proposed budget with the Board.

A motion was made to approve the budget.

The motion passed and the proposed budget was approved.

**Head of School Report:** Ms. Thompson reported on the following topics:

Due to the COVID 19 pandemic, the only way this meeting could be held was electronically. Ms. Thompson called Lee County for approval to hold this meeting and a link to attend was posted on The Island School website.

The Board will discuss a change in the by-laws to hold meetings electronically in the event of extraordinary circumstances when it next meets.

Enrollment Projections for 2020-2021:

Kindergarten-11

1st Grade-9

2nd Grade-11

3rd Grade-14

4th Grade-9

5th Grade-6                      Total: 60 students

Lottery for Enrollment Spaces: was held on April 15th at 2PM on Zoom (due to COVID 19 restrictions). The results were posted online. There are currently 6 potential students on the waiting list for next year.

The Island School was awarded a grant of \$17,500 from the Boca Grande Woman's Club to be used partly for technology refreshment.

Charter Renewal: the renewal has been reviewed, revised and resent. Awaiting approval.

Distance Learning: due to the closing of the Island School as a result of COVID 19, Ms. Thompson reported:

2 bags of materials (books) have been delivered to each student.

15 computers have been signed out by students needing them.

A technology company has been hired to set up and train teachers on distance learning. An additional session with a trainer will be necessary.

Graduation: due to COVID 19 there will not be a traditional graduation ceremony. An alternative is being discussed.

**President's Report:** please see above in coordination with Head of School Report.

The meeting was adjourned at 4:40PM.

Respectfully submitted by Donna Lutton, Island School Board Secretary

