

The Island School Boca Grande, FL Board Meeting Minutes  
November 11, 2021

**Members in Attendance:** Mary Keevil, Skip Branin, Donna Lutton, Margo Freeman, Barbara Wilson, Sue Heldrich, Liz Verney, Chris Reecher

**Special Attendees:** Christine Oliver, Head of School; John Edwardson, Island School Foundation Board

The meeting was called to order at 3:35pm.

The motion was made to waive the reading of the minutes of the previous meetings. The motion carried.

**Treasurer's Report:** Mr. Branin reported on the following:

1. The Island School finished the 2020-2021 school year close to budget.
2. The finances of The Island School are sound.
3. The letters for the Annual Giving Fund will be mailed shortly.

**Head of School Report:** Ms. Oliver reported on the following topics:

1. FRS (Florida Retirement System) Update: The amendment to join the FRS has been submitted to Lee County and is awaiting a date for review.
2. Safety & Security:
  1. The Island School is in full compliance with Alyssa's Law.
  2. SaferWatch App has been installed.
  3. The Proxy card & Security camera system is complete.
3. Grant Process: A review of the Instructional Continuity Plan and ESSER 2&3 grants and applications were discussed.
4. HVAC & Air Quality: A generous community member has offered to donate funds to be used for free-standing and/or HVAC system air purifiers.
5. Spooky Story: Ms. Oliver displayed photographs of Ms. Blalock's 4th grade class science project.
6. PTO: interest is show for the reorganization of the PTO that was halted during COVID.

**President's Report:** Please see above in coordination with Head of School report.

**New Business:** Please see above.

**Special Attendee Report:** Mr. Edwardson reported on the following Island School Foundation issues:

1. The Island School Shootout will be held on Thursday February 3, 2022.
2. Future fundraising for Secure the Future will commence post COVID.

With no additional new business, the meeting was adjourned at 4:25pm.

The next scheduled Island School Board meeting will be held at 3:30pm on December 9, 2021 at The Island School.

Happy Thanksgiving all!

Respectfully submitted by Donna Lutton, Island School Board Secretary