

The Island School Boca Grande, FL Board Meeting Minutes February 15, 2024

Members in Attendance: Chris Reecher, Skip Branin, Donna Lutton, Liz Verney, Lisa Erdekian, Barbara Wilson, Sharon Cross

Guest Attendees: Christine Oliver, Head of School; Nicole Tillotson-Main, Assistant Head of School; Tom Hofmann, Island School Foundation Board

The meeting was called to order at 3:30pm.

A motion was made by Ms. Reecher to waive the reading of the minutes of the previous meeting and to approve them as written/recorded. The motion was seconded by Mr. Branin. All members voted in favor and the motion carried.

New Business: Please see items covered below in President's Report and Head of School Report.

Treasurer's Report: Mr. Branin reported that the finances of The Island School are sound and close to budget.

Head of School Report: Ms. Oliver reported on the following topics:

1. **Safety & Security:** Raptor Technologies-The Raptor visitor management system will be installed within the next few weeks. All items have shipped and should arrive within the next few days. Virtual training will commence after all the equipment is installed.
2. **Fun in Focus:** The 1st grade is piloting an intervention curriculum for Wilson Language Training. Four students are receiving tier 2 reading intervention with this curriculum. The plan is to use this in 1st grade this year and 2nd grade next year. The program works in conjunction with our current Foundations curriculum which is our structured literacy program.
3. **Open Enrollment:** Enrollment for the upcoming school year is going on presently. A lottery for open spots will be held April 4, 2024 at 3:30pm at The Island School. (A waiting list is anticipated for the upcoming school year). The deadline for new enrollment is March 28, 2024.
4. **New News:** K-2 students took their first field trip of the season to the Johann Fust Community Library.

Ms. Oliver met with the BG Historical Society to discuss ideas for new exhibits.

President's Report: Ms. Reecher reported on the following topics:

1. **BG Community Center Expansion:** Phase I construction should commence in August 2024. Estimated completion is June, 2025.
2. **Auditing Committee:** Ms. Erdekian spoke with a possible candidate for the Auditing Committee but that person was uninterested. The applicant would ideally be knowledgeable of government accounting standards.
3. **Recruitment of New BOD Members:** Ms. Reecher advised that the charter for The Island School notes a minimum of 5 directors and a maximum of 11. There are several present members whose terms expire this April. The members were asked to submit suggestions for possible new board members.

Public Comments: None

With no additional business, the meeting was adjourned at 4:30pm.

The next Island School Board of Directors meeting will be held 3:30pm Thursday, March 7, 2024 at The Island School.

Respectfully submitted by Donna Lutton, Island School Board Secretary

