

The Island School Boca Grande, FL Board Meeting Minutes January 11, 2024

Members in Attendance: Chris Reecher, Skip Branin, Donna Lutton, Sharon Cross, Lisa Erdekian, Liz Verney (via Zoom)

Guest Attendees: Christine Oliver, Head of School; Nicole Tillotson-Main, Assistant Head of School

The meeting was called to order at 3:35pm.

A motion was made by Ms. Reecher to waive the reading of the minutes of the previous meeting and to approve them as written/recorded. The motion was seconded by Mr. Branin. All members voted in favor and the motion carried.

New Business:

1. Safety & Security: Ms. Reecher and Ms. Oliver discussed installing the Raptor Visitor Management System at The Island School (a system that enhances school security by reading visitor drivers' licenses or other approved state-issued IDs, comparing the IDs against offender and custom databases, and immediately alerting administration, security and other appropriate personnel of any risks. Once cleared through the system, a visitor photo badge is issued and worn while on campus.)

Mr. Branin made a motion to approve the purchase of the system. The motion was seconded by Ms. Cross. All members voted to approve the purchase and the motion carried.

2. School Recognition Funds Approval: Florida Statute 1008.36 (2) provides that The Florida School Recognition Program is created providing financial awards to public schools for the 2022-2023 school year for a Grade "A" status school.

Per Florida Statute 1008.36 (5) School Recognition awards must be used for the following:

(A) Nonrecurring bonuses to the faculty and staff;

(B) Nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance; or

(C) Temporary personnel for the school to assist in maintaining and improving student performance.

Before the funds can be distributed, the school must have a written narrative plan approved by school staff and BOD prior to February 1 deadline set in Statute.

The faculty and staff approved the plan prior to today's Board of Directors meeting.

Ms. Reecher made a motion to approve the plan. The motion was seconded by Ms. Erdekian. All members voted to approve the School Recognition Funds Approval plan and the motion passed.

3. Recruitment of Additional Board of Directors Members: Ms. Reecher asked the BOD to submit names of possible replacements for future retiring board members.

4. Auditing Committee: Mr. Branin discussed the need for an Auditing Committee. Ms. Erdekian will ask an island resident with a finance background to join the committee.

5. SunBiz Annual Report: Mr. Branin made a motion to approve acknowledgment and filing of the report to the state of Florida. Ms. Reecher seconded the motion. All members voted in approval and the motion passed.

Treasurer's Report: Mr. Branin reported on the following topics:

1. Strategic Reserve: Mr. Branin made a motion to transfer \$30,000 from the Emergency Reserve Fund to The Island School Operating Budget. Ms. Cross seconded the motion. All members voted to approve the transfer and the motion passed.

2. The finances of The Island School are sound and close to budget.

Head of School Report: Ms. Oliver reported on the following topics:

1. Safety & Security: Please see above under New Business
2. School Recognition: Please see above under New Business
3. TIS PTO: Chowder Dinner-Friday, January 19, 2024 6-8pm at The Gasparilla Inn Beach Club
4. Craft Club (K-2 students) & Dribble Team begins Thursday, January 11, 2024 and will continue until March.
5. School Grade Release: *Congratulations students & staff on a job well done achieving an "A" rating by the Florida Department of Education.*

President's Report: Ms. Reeher passed thank you cards received from the staff for their holiday bonuses.

Also, please see above under New Business.

Public Comments: None

With no additional new business, the meeting was adjourned at 4:20pm.

Respectfully submitted by Donna Lutton, Island School Board Secretary