

**The Island School Boca Grande, FL Board Meeting Minutes**  
**April 11, 2024**  
**Annual Meeting**

**Members in Attendance:** Chris Reecher, Skip Branin, Donna Lutton, Barbara Wilson, Liz Verney, Sharon Cross, Lisa Erdekian (via Zoom)

**Guest Attendees:** Christine Oliver, Head of School; Nicole Tillotson-Main, Assistant Head of School; Tom Hofmann, Island School Board Foundation

The meeting was called to order at 3:35pm.

A motion was made by Ms. Reecher to waive the reading of the minutes of the previous meeting and to approve them as written/recorded. The motion was seconded by Mr. Branin. All members voted in favor and the motion carried.

**Treasurer's Report:** Mr. Branin reported that the finances of The Island School are sound and close to budget. Mr. Branin distributed copies and reviewed the proposed budget for the 2024-2025 school year. A motion was made by Ms. Lutton to approve the budget as documented. The motion was seconded by Ms. Cross. All members voted in favor of the proposed budget and the motion carried.

**Head of School Report:** Ms. Oliver reported on the following items:

1. Safety & Security: Reminder for all to bring identification when planning to be on The Island School campus for the Raptor system.
2. Lottery: The lottery for enrollment for the 2024-2025 school year was held on April 4, 2024-it was well attended by prospective parents. All students who had applied were admitted. The current enrollment projection for FY25 is 61.
3. FY25 Board Approval Documents: Ms. Oliver reviewed various items that will require Board approval. They included: Crisis Response Plan FY25, Reunification Plan FY25, Acceptable Use Policy Governing Internet & Technology Access FY25, Annual Charter School Accountability Report FY25, Asbestos Letter FY25, Faculty Handbook FY25, Annual Academic Goals & Objectives FY25, Out of Field Letter FY25, State Approved Evaluation System (Florida Consortium of Public Charter Schools) FY25, Media Release FY25 and Attendance Policy FY25. To allow more time for thorough document review, it was decided that documents will be approved at a later date.
4. New News:
  1. 2nd appeal letters went out Friday, April 5, 2024
  2. Mother's Day tea will be held Friday, May 3, 2024 at the Crowninshield House
  3. F.A.S.T. Grade 5 Science is Wednesday, May 8, 2024
  4. F.A.S.T. Grade 3 Reading is Monday, May 13, 2024
  5. F.A.S.T. Grade 4&5 Reading is Tuesday, May 14, 2024
  6. F.A.S.T. Grade K, 1&2 Reading is Wednesday, May 15, 2024
  7. F.A.S.T. Grade K, 1&2 Math is Thursday, May 16, 2024 (see adjusted specials schedule K, 1st, 3rd & 4th)
  8. Spring Show Rehearsal is May 16 (during specials)
  9. F.A.S.T. Grade 3, 4&5 Math is Tuesday, May 21, 2024
  10. Spring Show Rehearsal is May 23 (reg. Specials; teacher attends specials with students)
  11. 5th Grade Graduation is Wednesday, May 29, 2024 10am
  12. Spring Show is Friday, May 31, 2024 10am

**President's Report:** Ms. Reecher reported on the following:

1. Proposed Changes to the bylaws: Several changes to the current bylaws were addressed and reviewed: (Sections 8 and 11)). A motion was made by Ms. Reecher to adopt the change to Section 11 as discussed with follow-up regarding Section 8 before proceeding with by-law amendments. The motion was seconded by Mr. Branin. All members voted in favor of the changes and the motion passed.
2. Annual Document Approval: please see above in Head of School report.
3. Officer Elections: As this meeting is the Annual Meeting of The Island School, elections for Officers of The Island School are held. Ms. Wilson made a motion to re-elect Ms. Christina Reecher as Island School Board President, Mr. Francis Branin as Island School Board Treasurer and Ms. Donna Lutton as Island School Board Secretary. The motion was seconded by Ms. Cross. All members voted in favor and the motion carried.

4. Board Members: A thank you was given to Barbara Wilson for her 6 years of steadfast service to The Island School Board of Directors.
5. Board of Director's Meeting Dates for the 2024-2025 school year are as follows:
  - November 7, 2024
  - December 12, 2024
  - January 16, 2025
  - February 13, 2025
  - March 6, 2025
  - April 10, 2025
6. The Island School Golf Shootout will be held February 6, 2025.

**Public Comments:** None

With no additional business, the meeting was adjourned at 5:05pm  
Wishing everyone a healthy and happy summer!

Respectfully submitted by Donna Lutton, Island School Board Secretary