

**The Island School Boca Grande, FL
Board of Directors Minutes
December 12, 2024**

Members in Attendance (Zoom): Skip Branin, Donna Lutton, Liz Verney, Sharon Cross, Lisa Erdekian

Guest Attendees: Christine Oliver, Head of School; Tom Hofmann, Island School Foundation, Margaret Freeman

The meeting was called to order at 3:35pm.

A motion was made by Mr. Branin to waive the reading of the minutes of the previous meeting (November 7, 2024) and to approve them as written. The motion was seconded by Ms. Cross. All members voted in favor and the motion carried.

New Business: Please see items covered below in President's Report and Head of School Report.

Treasurer's Report: Mr. Branin reported that the finances of The Island School are sound and close to budget.

Head of School Report: Ms. Oliver reported on the following topics:

1. **Florida's School Recognition Program:** The Florida School Recognition Program provides public recognition and financial rewards to schools that have sustained high student performance or schools that demonstrate substantial improvement in student performance. Approval is needed on the Budget Narrative.

Mr. Branin made a motion to approve the following plan as submitted by the Head of School: *The School Recognition funds will be evenly distributed as a non-recurring bonus to all current staff members. Any remaining funds leftover after all bonuses have been paid out will be used to purchase materials and supplies to improve student performance.* The motion was seconded by Ms. Lutton. All members voted in favor and the motion passed.

2. **Hurricanes Helene & Milton Update:** Both insurance claims have been approved. The Island School is waiting on the list of items removed from the school by the restoration company.

President's Report: Mr. Branin proposed Margo Freeman to The Island School Board of Directors effective immediately. The motion was seconded by Ms. Verney. All members voted in favor and the motion passed.

Island School Foundation Report: Mr. Hofmann reported that progress on the upcoming Island School Golf Challenge is being made.

With no additional business, the meeting was adjourned at 4:10pm.
Wishing everyone a very happy holiday.

Respectfully submitted by Donna Lutton, Island School Board Secretary