

**The Island School Boca Grande FL  
Board of Directors Minutes  
February 13, 2025**

**Members in Attendance:** Skip Branin, Donna Lutton, Liz Verney, Margo Freeman, Sharon Cross

**Guest Attendees:** Christine Oliver, Head of School; Tom Hofmann, Island School Foundation; Barbara Wilson, Academic Advisor to The Island School

The meeting was called to order at 3:40pm.

A motion was made by Mr. Branin to waive the reading of the minutes of the previous meeting (January 16, 2025) and to approve them as written. The motion was seconded by Ms. Verney. All members voted in favor and the motion carried.

**New Business:** A discussion was had regarding the possibility of making several alterations to the school calendar for FY 2026. Options will be explored prior to a BOD vote before the end of February 2025.

**Treasurer's Report:** Mr. Branin reported that the finances of The Island School are sound and close to budget. Mr. Branin also reported that The Island School \$1,000,000 Golf Challenge was successful.

**Head of School Report:** Ms. Oliver reported on the following topics:

1. **Safety & Security:** Fortify FL is a tool that allows individuals to report suspicious activity or safety concerns related to schools. Schools are now required to train parents in the use of the Fortify FL system. It plays a critical role in maintaining a safe environment for our students, staff and community.
2. **Hurricanes Helene & Milton Update:** An Excel list of all items was created by the administration because the restoration companies did not have a comprehensive list that was acceptable for our insurance claims. Colonial Insurance will not reimburse if this is not provided.
3. **Enrollment FY26:**
  - a. Re-enrollment began February 3, 2025 for current students
  - b. New enrollment started January 6, 2025 (15 packets were handed out and 11 were returned.
  - c. A waitlist for FY26 school year is anticipated.
  - d. A lottery for FY26 is scheduled for April 3, 2025.
4. **Miscellaneous:**
  - a. 21-Day Reading Challenge starts on Tuesday, February 18, 2025 with Reading Celebration on Friday, March 14, 2025.
  - b. Dr. Seuss week is March 10-14, 2025.

**President's Report:** Please see above Head of School Report and New Business.

**Public Comments:** Mr. Hofmann thanked all who participated in the successful Golf Challenge. The final financial numbers are not yet finalized.

With no additional business, the meeting was adjourned at 4:15pm.

The next Board of Directors meeting will be held on Thursday, March 6, 2025, 3:30 pm at The Island School.

Respectfully submitted by Donna Lutton, Island School Board Secretary