

**The Island School Boca Grande FL  
Board of Directors Minutes  
April 10, 2025  
Annual Meeting**

**Members in Attendance:** Skip Branin, Donna Lutton, Margo Freeman, Sharon Cross, Liz Verney, Lisa Erdekian

**Guest Attendees:** Christine Oliver, Head of School; Barbara Wilson, Academic Advisor to The Island School; Louise Nadler; Tom Hofmann, Island School Foundation Board; Mary Johnston, Island School Foundation Board.

The meeting was called to order at 3:35pm.

A motion was made by Mr. Branin to waive the reading of the minutes of the previous meeting (March 6, 2025) and to approve them as written. The motion was seconded by Ms. Verney. All members voted in favor and the motion passed.

**New Business:**

- 1. Board of Directors Nominations:** Mr. Branin introduced and read the resumes of Louise Nadler and Linda Allen as prospective Island School Board of Directors.  
A motion was made by Mr. Branin to appoint Ms. Nadler to The Island School BOD. The motion was seconded by Ms. Freeman. All members voted in favor and the motion passed. Ms. Nadler's term will commence 7/1/2025.  
A motion was made by Mr. Branin to appoint Ms. Allen to The Island School BOD. The motion was seconded by Ms. Cross. All members voted in favor and the motion passed. Ms. Allen's term will commence 7/1/2025.

- 2. Annual Document Approval:** Ms. Oliver presented the following documents for BOD approval:
  - Crisis Response Plan FY26
  - Reunification Plan FY26
  - Acceptable Use Policy Governing Internet & Technology Access FY26
  - Annual Charter School Accountability Report FY26
  - Asbestos Letter FY26
  - Student Handbook (Lee County) FY26
  - Faculty Handbook FY26
  - Annual Academic Goals and Objectives FY26
  - \*Mental Health Plan FY26 (will require future approval-summer 2025)
  - Out of Field Letter FY26
  - State Approved Evaluation System (Florida Consortium of Public Charter Schools) FY26A motion was made by Ms. Cross to approve the above listed documents. The motion was seconded by Ms. Lutton. All members voted in favor and the motion passed.

**Treasurer's Report:**

- 1.** Mr. Branin reviewed the Operating Summary-Exceptions Report 7/01/2024-3/31/2025 and reported that the finances of The Island School are sound and close to budget.
- 2.** Mr Branin presented the proposed budget for FY2025-2026. Ms. Lutton made a motion to approve the proposed budget as presented. The motion was seconded by Ms. Freeman. All members voted in favor and the motion passed unanimously.

**Head of School Report:** Ms. Oliver reported on the following topics:

**1. Safety & Security:**

\*Ground Breaking Ceremony for the Boca Grande Community Center project will be held April 10, 2025 at 10am.

\*Raptor Reminder: Please bring your driver's license each time you come to TIS for easy sign in and out procedures.

**2. Lottery:**

The lottery was conducted on April 3, 2025 and was well attended by prospective parents.

Twelve students were admitted and five were waitlisted. (11-Kindergarten, 1-1st grade)  
Currently the enrollment projection for FY26 is 67 students.

**3. New News:**

\*The second round of appeal letters were sent out Friday, March 14, 2025.

\*Mother's Day Tea will be held Friday, May 9, 2025 in the Crowninshield House.

F.A.S.T. Grade 5 Science will be held Wednesday, May 14, 2025

F.A.S.T. Grade 3 Reading will be held Thursday, May 1, 2025

F.A.S.T. Grades 4&5 Reading will be held Tuesday, May 20, 2025

F.A.S.T. Grades K, 1&2 Reading will be held Tuesday, May 6, 2025

F.A.S.T. Grades K, 1&2 Math will be held Wednesday, May 7, 2025 (see adjusted specials schedule K, 1st, 3rd & 4th)

F.A.S.T. Grades 3, 4&5 Math will be held Wednesday, May 21, 2025

\*Spring Show Rehearsal will be held June 2, 2025 (reg. Specials; teacher attends specials with students)

\*5th grade graduation will be held on Wednesday, May 28, 2025 at 10am.

\*Spring Show will be held on June 3, 2025 at 10am.

**President's Report:** Mr. Branin reported on the following topics:

\*Upon their retirement from the BOD, Mr. Branin thanked Ms. Verney and Ms. Erdekian for their two term service to the Board.

\*The Island School participated in the Boca Grande Preschool fundraiser by purchasing a "rubber duck".

\*All Board of Directors are invited to the 5th grade graduation on May 28, 2025.

**Public Comments:**

Mr. Hofmann is stepping down as Chairman of The Island School Foundation Board.

The Island School Board of Directors thanks him for his service to The Island School.

With no additional business, the meeting was adjourned at 4:35pm.

Wishing everyone a safe and happy summer!

Respectfully submitted by Donna Lutton, Island School Board Secretary

