

**The Island School Boca Grande, FL
Board of Directors Minutes
November 13, 2025**

Members in Attendance: Lisa Erdekian, Donna Lutton, Skip Branin, Margo Freeman, Vicky Winterer, Louise Nadler, Susie Keller, Linda Allen, Sharon Cross (phone call in)

Guest Attendees: Christine Oliver, Head of School; Nicole Main, Assistant Head of School; Mary Johnston, Island School Foundation Chairperson; Lindsey McKelvy, Island School PTO President

The meeting was called to order by Ms. Erdekian at 3:30pm.

Ms. Erdekian welcomed incoming Island School Board Members Linda Allen, Susie Keller and Louise Nadler.

A motion was made by Ms. Erdekian to approve the minutes of the special board meeting held May 25, 2025 (Zoom) as written. The motion was seconded by Margo Freeman. All members voted in favor and the motion passed.

A motion was made by Ms. Erdekian to approve the minutes of the special board meeting held June 13, 2024 (Zoom) as written. The motion was seconded by Donna Lutton. All members voted in favor and the motion passed.

New Business:

Charter Amendment-Surtax Approval: Lee County School District is now required to share surtax with charter schools. The funds are for capital expenses only and cannot be used for general operating. The amount will be determined based on FTE (full-time equivalent). A motion was made by Ms. Erdekian to approve the opt-in of the Surtax Approval. The motion was seconded by Vicky Winterer. All members voted in favor and the motion passed. TIS will begin receiving these funds in January 2026.

Ms. Erdekian discussed the possibility of forming various board committees. A lengthy discussion followed regarding how these committees would need to operate under Sunshine Law regulations. This will be addressed in the future.

Voting in of two new Island School Board Members:

A motion was made by Ms. Erdekian to elect Patrick R. Waterhouse to The Island School Board of Directors. The motion was seconded by Vicky Winterer. All members voted in favor and the motion passed.

A motion was made by Ms. Erdekian to elect Laurie D'Archangelo to The Island School Board of Directors. The motion was seconded by Margo Freeman. Eight members voted in favor and one member abstained. The motion passed.

Treasurer's Report: Mr. Branin reviewed and reported on the Operating Summary-Exceptions Report 07/01/2025-10/31/2025. The Annual Giving appeal is off to a good start. The finances of The Island School are sound and close to budget. Mr. Branin also reviewed The Island School Budget FY2025-2026.

A motion was made by Mr. Branin to accept the audit prepared by Lengemann & Associates, PC for The Island School for the year ending June 30, 2025. The motion was seconded by Vicky Winterer. All members voted in favor and the motion passed.

Head of School Report: Ms. Oliver reported on the following topics:

1. Safety & Security:

- a. Fencing may need to be installed after construction is completed.
- b. The cost of the Integrated Fire & Security System (IFSS) for the new addition will be \$25,000.00. (For proxy card readers, lockdown buttons, etc.). 50% of this cost has already been remitted to IFSS.
- c. Raptor Reminder: please bring your driver's license each time you come to TIS for easy sign in and out procedures.

2. Construction Update:

- a. Electrical and plumbing is installed
- b. 55% complete with infrastructure
- c. Website: <https://www.ccobg.org/construction-updates/>

3. State Testing Results FY 25:

- a. Grade K Reading: State: 56%; District: 49%; TIS 83%
Grade 1 Reading: State: 58%; District: 54%; TIS 71%
Grade 2 Reading: State: 52%; District: 46%; TIS 82%
Grade 3 Reading: State: 57%; District: 48%; TIS 91%
Grade 4 Reading: State: 57%; District: 50%; TIS 75%
Grade 5 Reading: State: 56%; District: 45%; TIS 73%
- b. Grade K Math: State: 57%; District: 49%; TIS 100%
Grade 1 Math: State: 62%; District: 59%; TIS 86%
Grade 2 Math: State: 61%; District: 56%; TIS 91%
Grade 3 Math: State: 63%; District: 56%; TIS 100%
Grade 4 Math: State: 62%; District: 58%; TIS 80%
Grade 5 Math: State: 57%; District: 49%; TIS 82%
% of students meeting or exceeding grade level standards (Level 3+)

4. TIS News:

- a. Ms. Oliver reviewed volunteer opportunities for TIS Board & Foundation Board
- b. Wilson Reading Conference: Ms. Oliver along with 3 educators and Ms. Erdekian attended the Wilson Reading Conference in Boston MA this past summer.
- c. Everglades Literacy Program: The Island School has enlisted in the Everglades Literacy Program.

President's Report: In addition to the above notices under "New Business", Ms. Erdekian reviewed sections of the By-Laws of The Island School that pertain to Director responsibilities.

Ms. Erdekian also distributed information regarding the Florida Open Meeting Statutes and asked every Director to review this important document.

Public Comment: Ms. McKelvey (TIS PTO President) addressed board members about upcoming PTO events. She also distributed information regarding the Annual Chowder Dinner to be held on Friday, January 16, 2026 at the Gasparilla Inn Beach Club.

With no additional business the meeting was adjourned at 5:09pm.

The next meeting of The Island School Board of Directors will be held on Thursday, December 11, 2025, 3:30pm at The Island School.

Wishing everyone a very Happy Thanksgiving.

Respectfully submitted by Donna Lutton, Island School Board Secretary