

**The Island School Boca Grande FL
Board of Directors Minutes
January 8, 2026**

Members in Attendance: Lisa Erdekian, Skip Branin, Donna Lutton, Margo Freeman, Vicky Winterer, Louise Nadler, Laurie D'Archangelo, Patrick Waterhouse, Linda Allen, Susie Keller, Sharon Cross

Guest Attendees: Christine Oliver, Head of School; Nicole Main, Assistant Head of School; Mary Johnston, Island School Foundation Board; Lindsey McKelvy, Island School PTO

The meeting was called to order by Ms. Erdekian at 3:30pm.

Mr. Branin made a motion to approve the minutes of the December 11, 2025 meeting as written. The motion was seconded by Ms. Keller. All members voted in favor and the motion passed.

Treasurer's Report: Mr. Branin reviewed and reported on the Operating Summary-Expenses Report 7/01/2025-12/31/2025. The Annual Giving appeal responses have been favorable. The finances of The Island School are sound and close to budget.

Mr. Branin is formally resigning as a Director and as Island School Treasurer at the close of this (January 8, 2026) meeting. He discussed in detail a financial review of the Island School finances (Revenues, Revenue Forecast, Expenses, Expenses Forecast) for the benefit of the Directors and distributed information to all. Mr. Branin also made suggestions for The Island School Board of Directors and The Island School Foundation Board regarding the school finances and fundraising going forward. Thank you Mr. Branin for compiling this information.

New Business: Mr. Branin made a motion to nominate Vicky Winterer as the incoming Island School Treasurer at the close of this (January 8, 2026) meeting. The motion was seconded by Ms. Nadler. All members voted in favor and the motion passed.

Ms. Erdekian made a motion to nominate Susie Keller as an incoming Island School Vice-President. The motion was seconded by Ms. Winterer. All members voted in favor and the motion passed.

Ms. Oliver thanked Mr. Branin for his 15 years of service as an Island School Director and Officer on behalf of the entire faculty and staff.

Ms. Lutton briefed the Board of Directors on the progress regarding volunteers for the upcoming Island School Golf Challenge. She asked for full board participation either by volunteering, playing on a team or becoming a sponsor of the event.

Head of School Report: Ms. Oliver reported on the following topics:

1. Safety & Security/Construction Update:
The vestibule is installed.
Work on the proxy card reader and reprogramming all the keys is ongoing-this needs to be completed before the vestibule will be in full use.
The Raptor system will be relocated inside the vestibule.
A temporary CO for the new addition is projected to be issued by the end of January.
2. Enrollment FY27:
Re-enrollment will begin February 3, 2026 for current students.
New enrollment began January 6, 2026.
A waitlist for FY27 is anticipated.
The lottery for FY27 is scheduled for April 3, 2026.
3. Miscellaneous:
Chowder Dinner (to benefit TIS PTO) will be held January 16, 2026 6-9pm at the Gasparilla Inn Beach Club.
Winter Show "Starbucks"-Thank you to all the board members who attended.

President's Report: Please see above Head of School Report and New Business.

Public Comment: None

With no additional business the meeting was adjourned at 4:45pm.

The next meeting of The Island School Board of Directors will be held on Thursday, February 12, 2026 at 3:30pm at The Island School.

Respectfully submitted by Donna Lutton, Island School Board Secretary