

**The Island School Boca Grande, FL  
Board of Directors Meeting Minutes  
March 12, 2026**

**Members in Attendance:** Lisa Erdekian, Donna Lutton, Susie Keller, Vicky Winterer, Margo Freeman, Laurie D'Archangelo, Louise Nadler, Linda Allen, Sharon Cross

**Guest Attendees:** Christine Oliver, Head of School; Rick Ganong, Island School Foundation Board

The meeting was called to order by Ms. Erdekian at 3:30pm.

Ms. Erdekian made a motion to approve the minutes of the February 12, 2026 meeting as written. The motion was seconded by Ms. D'Archangelo. All members voted in favor and the motion passed.

**New Business:** Ms. Erdekian discussed amending The Island School By-Laws with the addition of the office of Vice-President. The amendment will be inserted in Article III. Officers. Section 3. "The Vice President shall attend all meetings as a voting member and support the President with special assignments or mentoring. The Vice President will assist in strategic planning and be available to chair committees such as governance or nominating. In addition, the Vice President will assume the responsibilities, duties and authority of the President when the President is absent, disabled or unable to perform their duties.

Ms. Winterer made a motion to the Board for approval of the addition of the above amendment to The Island School By-Laws. The motion was seconded by Ms. Allen. All members voted in favor and the motion passed.

**Treasurer's Report:** Ms. Winterer reported on the following topics:

1. Ms. Winterer, along with Ms. Mattu and Melissa Richardson, are working to integrate all the school finances into QuickBooks.
2. The finances of the school are sound-revenue is good, fundraising has been strong, the special event (golf tournament) was very successful. The expenses are up, however, due to construction related costs.
3. The finances of the school are in line with the budget for the year.
4. The second annual appeal letter will be mailed the beginning of next week.
5. The budget for the 2026-27 school year will be worked on at the end of this month.

**Head of School Report:** Ms. Oliver reported on the following topics:

1. TIS Improvement Plan:
  - a. The Island School Foundation requested a "Wish List".
  - b. Long term goals vs. immediate needs regarding the current construction project and what our focus is moving forward.
  - c. 3 priorities: Regaining green space, Fencing, Basketball Court and Playground. Ms. Keller and Ms. Allen, along with Ms. Oliver, have been meeting with representatives of the Renaissance Project with regard to the schools concerns and needs.
2. Budget:
  - a. Approval for the upcoming FY27 school budget will be voted on by the Board of Directors at the April meeting (the school's annual meeting).
  - b. Ms. Richardson recommends the Board considers getting a credit card with rewards that will benefit our spending. Ms. Richardson also recommends condensing the accounts we presently have at Crews Bank.
3. Second Appeal Letters: Ms. Oliver requested that the Board members write a personalized message on the outgoing letters. All letters will be mailed prior to Spring Break.

4. Miscellaneous: Upcoming dates:  
Monday, March 16-20 Spring Break NO SCHOOL  
Tuesday, March 31, 2026 Grades 4-5 Writing  
Thursday, April 2, 2026 Lottery for enrollment 2026-2027 school year  
Friday, April 3, 2026 Good Friday NO SCHOOL  
Monday, April 6, 2026 Easter Monday NO SCHOOL  
Friday, May 1, 2026 Grade 5 Science  
Monday, May 4, 2026 Grade 3 Reading  
Wednesday, May 6, 2026 Grades K-2 Reading  
Thursday, May 7, 2026 Grades K-2 Math  
Friday, May 8, 2026 Crowninshield House Mother's Day Tea  
Monday, May 11, 2026 Grades 4-5 Reading  
Tuesday, May 12, 2026 & Wednesday, May 13, 2026 Grades 3-5 Math

**President's Report:** Ms. Erdekian distributed a handout entitled "Explanation of the Strategic Reserve". This handout covered information about the Strategic Reserve and also how the reserve has been used over the past 7 years.

**Public Comments:** Ms. Oliver shared upcoming PTO events from Ms. Ms.Kelvy (Bake Sale, Saturday, March 28 in the courtyards next to Hudson's, etc.)

With no additional business the meeting was adjourned at 5:15pm.  
The next meeting of The Island School Board of Directors (Annual Meeting) will be held on Thursday, April 9, 2026 at 3:30pm at The Island School.

Respectfully submitted,  
Donna Lutton, Island School Board Secretary